



**EDUCATIONAL SERVICES UNIT**

Burlington County Special Services School District  
 20 Pioneer Blvd., Westampton, NJ 08060-3824  
 www.edservicesunit.com

(609) 702-0500

*Dr. Christopher J. Nagy*  
 BCSSSD/BCIT Superintendent of Schools  
 cnagy@burlcoschools.org

*Theresa L. Margiotta*  
 BCSSSD/BCIT Business Administrator  
 tmargiotta@burlcoschools.org

*Bobbie M. Downs*  
 Educational Services Unit Director  
 bdowns@burlcoschools.org

**DEAF & HARD OF HEARING CHILD STUDY TEAM**  
**EVALUATION REQUEST FORM**

<b>Student Name:</b>	<b>School District:</b>
<b>NJ SID #:</b>	<b>Case Manager:</b>
<b>Classification:</b>	<b>Phone Number:</b>
<b>DOB:</b>	<b>Fax Number:</b>
<b>School Attending:</b>	<b>Case Manager Email:</b>
<b>Grade:</b>	<b>CST Director:</b>
<b>Student Address:</b>	<b>CST Director Email:</b>
<b>Student City, State &amp; Zip:</b>	<b>Primary Language in the home:</b>
<b>Parent Name:</b>	<b>Primary Language of student:</b>
<b>Parent Email:</b>	<b>Work Phone:</b>
<b>Projected Evaluation Results Meeting Date:</b>	<b>Home Phone:</b>

<i>CST Service Requested:</i>	<input type="checkbox"/>	<b>INITIAL EVALUATION</b>	<input type="checkbox"/>	<b>RE-EVALUATION</b>
<i>Evaluation(s) Requested:</i>	<input type="checkbox"/>	<b>LEARNING</b>	<input type="checkbox"/>	<b>PSYCHOLOGICAL</b>
	<input type="checkbox"/>	<b>SPEECH/LANGUAGE</b>	<input type="checkbox"/>	<b>SPEECH/LANGUAGE &amp; ARTICULATION</b>

***The following are required for all Evaluation requests:***

**Parental Consent Form  Attached      Audiogram  Attached      IEP (if applicable)  Attached**

***Please note, we cannot process a request without the submission of the above***

<b>Amplification</b>	
<input type="checkbox"/> Personal Hearing Aids _____ (Age first aided)	<input type="checkbox"/> Personal FM System <input type="checkbox"/> Classroom Soundfield System
<b>Cochlear Implant</b>	
<input type="checkbox"/> Cochlear Implant: <input type="checkbox"/> Right <input type="checkbox"/> Left	Age of Implantation: _____
<b>Current Support</b>	
<input type="checkbox"/> Educational Interpreter* Frequency: _____	<input type="checkbox"/> Teacher of the Deaf    Frequency: _____
<input type="checkbox"/> Requires Interpreter for Evaluation*	<input type="checkbox"/> Educational Audiologist    Frequency: _____
<i>*If one or more is checked, we will provide a Comprehensive D/HH trained Educational Interpreter to be present during testing.                  NOTE: We do not provide interpreters for district provided evaluators.</i>	

**Primary Area(s) of concern:**

If all three evaluations are requested, it is our practice is to have the SLP conduct record review and observation. If agreed, please initial \_\_\_\_\_  
 Upon receipt of the request for evaluation, a questionnaire will be forwarded to district to be sent to parent(s)/guardian(s).

**Do you require the evaluator(s) at the Results Meeting(s)?** (If so, district will be billed for IEP conference time)     YES     NO

(NOTE: For in county districts requesting all three evaluations, attendance at the Results Meeting is included, along with an hour follow-up TOD consultation)

\_\_\_\_\_  
**CST Director Signature**

\_\_\_\_\_  
**Date**

Send Completed Request to: Fax #609-534-2066 or [ESUDHHCST@burlcoschools.org](mailto:ESUDHHCST@burlcoschools.org) Phone #: 609-702-0500 x7401

ESU Office Use Only: Assignment Date: _____	Evaluation(s) Sent to District: _____
SLP: _____ Psych: _____	LDTC: _____ Ed I: _____